



Wes Moore, Governor | Aruna Miller, Lt. Governor | Atif Chaudhry, Secretary

August 28, 2024

RE: Electric Vehicle Charging Station Equipment and Services
State of Maryland BPM037964 – Amendment 1

The State of Maryland (The State), in conjunction with NASPO ValuePoint, is issuing this amendment to BPM037964 – Electric Vehicle Charging Station Equipment and Services to provide the opportunity to submit updated pricing and product information.

As product availability and pricing may have changed since your initial proposal, we invite you to provide updated product and pricing for review. Be advised that products submitted are to be consistent with the product specifications as stated in the RFP and within Contractors awarded categories. Submissions will be subject to review and approval by the State prior to inclusion in the contract and shall become Amendment 1.

This amendment will address three items:

1. Process for Adding New Products, Manufacturers and Service Additions;
2. Process for Updating Currently Available Products in Contractor's Price Catalog; and
3. Amendments for Adding and/or Updating Contractor's Price Catalog.

1. Process for Adding New Products, Manufacturers and Service Additions;

Per Section B Scope of Work, Section IX – New Product and Service Additions:

The awarded contract(s) may be modified to incorporate new technology or technological upgrades associated with the procurement items being solicited, including new or upgraded: (i) systems; (ii) apparatuses; (iii) modules; (iv) components; and (v) other supplementary items.

The current process as initially posted allowed for new items to be considered once a quarter. To be consistent with the process for price updates, this is henceforth modified to be allowed every six (6) months.

Additional request are only permitted six (6) months after the prior acceptance has been made.

This request may also include additional manufacturers which are currently in use or intend to provide which were not included in the initial bid. These additions shall adhere to the six (6)

month request. The request for additional manufacturer inclusion may only apply to the categories in which the award was made.

Upon receipt of the requested updates, the State, in conjunction with NASPO ValuePoint, will review and determine acceptability. Should the requested updates become accepted, they will go into effect no earlier than thirty (30) days of said acceptance.

2. Process for Updating Currently Available Products in Contractor's Price Catalog

Contractor's Price on existing items must be guaranteed for six (6) months. Any request for a price or rate adjustment must be for an equal guarantee period and must be made at least thirty (30) days prior to the effective date. Requests for a price or rate adjustment must include sufficient documentation supporting the request. Any adjustment or amendment to the Master Agreement will not be effective unless approved in writing by the Lead State.

3. Amendments for Adding and/or Updating Contractor's Price Catalog

Any request for 1- adding new items, or 2 – updating price on existing items, will not require an official amendment. The request will need to be made in writing to the Lead State with reasonable justification for why the product is considered within the awarded categories or for the change/increase in price. Upon written approval from the Lead State, any new Price Catalog with new and/or updated items may be posted publicly and available for purchase.

This will become Amendment 1 to Contract BPM037964 and made available on the NASPO ValuePoint Vendor Portal.

Thank you,

Matthew Smith

Matthew Smith, CPP, CMPO+GPS
Procurement Officer

